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PREM1

Entertainment Licensing, Leeds City Council, Civic Hall, Leeds, LS1 1UR

Application for a premises licence to be granted under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We Stew & Oyster (Trading) LTD (insert name(s) of applicant)
apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Part 1 – Premises Details

Postal address of premises or, if none, Ordnance Survey map reference or description 488 - 490 Roundhay road		LICENSING 15 JAN 2013 RECEIVED
Post town Leeds	Post code LS2 8HU	

Telephone number of premises (if any)

0113 2495320

Non domestic rateable value of premises

£10400

Part 2 – Applicant Details

Please state whether you are applying for a premises licence as

Please tick as appropriate

- a) an individual or individuals* please complete section (A)
- b) a person other than an individual*
 - i as a limited company/limited liability partnership please complete section (B)
 - ii as a partnership (other than limited liability) please complete section (B)
 - iii as an unincorporated association or please complete section (B)
 - iv other (for example a statutory corporation) please complete section (B)
- c) a recognised club please complete section (B)

- d) a charity please complete section (B)
- e) the proprietor of an educational establishment please complete section (B)
- f) a health service body please complete section (B)
- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales please complete section (B)
- ga) a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that part) in an independent hospital in England please complete section (B)
- h) the chief officer of police of a police force in England and Wales please complete section (B)

*If you are applying as a person described in (a) or (b) please confirm (by ticking yes to one box below

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities or
- I am making the application pursuant to a
 - statutory function or
 - a function discharged by virtue of Her Majesty's prerogative

(A) INDIVIDUAL APPLICANTS (fill in as applicable)

Mr Mrs Miss Ms Other title (for example, Rev) _____

Surname First names

Please tick yes

Date of Birth I am 18 years old or over

Nationality

Current postal address if different from premises address

Post Town Postcode

Daytime contact telephone number

Email address (optional)

Where applicable (if demonstrating a right to work via the Home Office online right to work checking service) the 9-digit share code provided to the applicant by that service (please see note 15 for information)

SECOND INDIVIDUAL APPLICANT (if applicable)

Mr Mrs Miss Ms Other title (for example, Rev) _____

Surname

First names

Please tick yes

Date of Birth

I am 18 years old or over

Nationality

Current postal address if different from premises address

Post Town

Postcode

Daytime contact telephone number

Email address (optional)

Where applicable (if demonstrating a right to work via the Home Office online right to work checking service) the 9-digit share code provided to the applicant by that service (please see note 15 for information)

(B) OTHER APPLICANTS

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name Stew & Oyster (Trading) LTD
Address W5 Greenhouse Beeston Road, Leeds, LS116AD
Registered number (where applicable) 06837951
Description of applicant (for example partnership company unincorporated association etc) Limited Company
Telephone number (if any) 0113 4264041
E-mail address (optional) [REDACTED]

Part 3 Operating Schedule

When do you want the premises licence to start?

Day		Month		Year			
0	1	0	2	2	0	1	9

If you wish the licence to be valid only for a limited period, when do you want it to end?

Day		Month		Year			

Please give a general description of the premises (please read guidance note 1)
 The premises is a converted bank that has been turned into a restaurant and bar. It comprises of 3 levels and an outside area. The basement level is used for offices, kitchen and cellar. The ground level comprises of drinking and dining space as well as the bar and the 1st floor comprises of a seating area and toilets.

If 5 000 or more people are expected to attend the premises at any one time, please state the number expected to attend

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What licensable activities do you intend to carry on from the premises?

(Please see sections 1 and 14 of the Licensing Act 2003 and Schedules 1 and 2 to the Licensing Act 2003)

Please tick yes

Provision of regulated entertainment

- a) plays (if ticking yes fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performance of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g)
(if ticking yes, fill in box H)

Provision of late night refreshment (if ticking yes, fill in box I)

Sale by retail of alcohol (if ticking yes, fill in box J)

In all cases complete boxes K, L and M

A

Plays Standard days and timings (please read guidance note 7)			Will the performance of a play take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 4)		
Mon	10 00	00 00			
Tue	10 00	00 00	State any seasonal variations for performing play (please read guidance note 5)		
Wed	10 00	00 00	Non standard timings Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left please list (please read guidance note 6) We would like to have the ability to exhibit films up to 01 00 during the following dates 24 th December 26 th December 31 st December		
Thur	10 00	00 00			
Fri	10 00	00 00			
Sat	10 00	00 00			
Sun	10 00	22 30			

B

Films Standard days and timings (please read guidance note 7)			Will the exhibition of a films take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 4)		
Mon					
Tue			State any seasonal variations for the exhibition of films (please read guidance note 5)		
Wed			Non standard timings Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left please list (please read guidance note 6)		
Thur					
Fri					
Sat					
Sun					

C

Indoor sporting events Standard days and timings (please read guidance note 7)			Please give further details (please read guidance note 4)
Day	Start	Finish	
Mon			State any seasonal variations for indoor sporting events (please read guidance note 5)
Tue			
Wed			
Thur			Non standard timings Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left please list (please read guidance note 6)
Fri			
Sat			
Sun			

D

Boxing or wrestling entertainment Standard days and timings (please read guidance note 7)			Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
			Both	<input type="checkbox"/>	
Mon			Please give further details here (please read guidance note 4)		
Tue			State any seasonal variations for the boxing or wrestling entertainment (please read guidance note 5)		
Wed			Non standard timings Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left please list (please read guidance note 6)		
Thur					
Fri					
Sat					
Sun					

E

Live music Standard days and timings (please read guidance note 7)			Will the performance of live music take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 4)		
Mon	10 00	00 00			
Tue	10 00	00 00			
Wed	10 00	00 00	State any seasonal variations for the performance of live music (please read guidance note 5)		
Thur	10 00	00 00			
Fri	10 00	00 00	Non standard timings Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left please list (Please read guidance note 6)		
Sat	10 00	00 00	We would like to have the ability to play music up to 01 00 during the following dates 24 th December 26 th December 31 st December		
Sun	10 00	22 30	We would like to have the ability to play live music up to 01 00 on all bank holidays with the exception of bank holiday Sundays when we would like to extend to 00 00		

F

Recorded music Standard days and timings (please read guidance note 7)			Will the playing of recorded music take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 4)		
Mon	10 00	00 00			
Tue	10 00	00 00			
Wed	10 00	00 00	State any seasonal variations for the playing of recorded music (please read guidance note 5)		
Thur	10 00	00 00			
Fri	10 00	00 00	Non standard timings Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left please list (please read guidance note 6)		
Sat	10 00	00 00	We would like to have the ability to recorded music up to 01 00 during the following dates 24 th December 26 th December 31 st December		
Sun	10 00	22 30	We would like to have the ability to play recorded music up to 01 00 on all bank holidays		

			with the exception of bank holiday Sundays when we would like to extend to 00 00
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G

Performance of dance Standard days and timings (please read guidance note 7)			Will the performance of dance take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 4)		
Mon					
Tue			State any seasonal variations for the performance of dance (please read guidance note 5)		
Wed					
Thur					
Fri					
Sat			Non standard timings Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list (please read guidance note 6)		
Sun					

H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 7)			Please give a description of the type of entertainment you will be providing		
			Will the entertainment take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 4)		
Mon					
Tue			State any seasonal variations for the entertainment of a similar description to that falling within (e) (f) or (g) (please read guidance note 5)		
Wed					
Thur					
Fri					
Sat			Non standard timings Where you intend to use the premises for the entertainment of a similar description to that falling within (e) (f) or (g) at different times to those listed in the column on the left please list (please read guidance note 6)		
Sun					

Sun			

I

Late night refreshment Standard days and timings (please read guidance note 7)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon	23 00	00 00	Please give further details here (please read guidance note 4)	Both	<input checked="" type="checkbox"/>
Tue	23 00	00 00			
Wed	23 00	00 00		State any seasonal variations for the provision of late night refreshment (please read guidance note 5)	
Thur	23 00	00 00			
Fri	23 00	00 00	Non standard timings Where you intend to use the premises for the provision of late night refreshment at different times to those listed in the column on the left, please list (please read guidance note 6)		
Sat	23 00	00 00	We would like to have the ability serve hot drinks and food up to 01 00 during the following dates 24 th December 26 th December 31 st December		
Sun			We would like to have the ability to serve hot drinks and food up to 01 00 on all bank holidays with the exception of bank holiday Sundays when we would like to extend to 00 00		

J

Supply of alcohol Standard days and timings (please read guidance note 7)			Will the supply of alcohol be for consumption on or off the premises or both – please tick (please read guidance note 8)	On the premises	<input type="checkbox"/>
Day	Start	Finish		Off the premises	<input type="checkbox"/>
Mon	10 00	00 00	State any seasonal variations for the supply of alcohol (please read guidance note 5) We would like to increase the supply of alcohol times to 02 00 on NYE (31 st December)	Both	<input checked="" type="checkbox"/>
Tue	10 00	00 00			
Wed	10 00	00 00		Non standard timings Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left please list (please read guidance note 6)	
Thur	10 00	00 00	We would like to have the ability to supply alcohol up to 01 00 during the following dates 24 th December 26 th December		
Fri	10 00	00 00	We would like to increase the supply of alcohol times to 02 00 on NYE (31 st December)		
Sat	10 00	00 00	We would like to have the ability to serve alcohol up to 01 00 on all bank holidays with the exception of bank holiday Sundays when we would like to extend to 00 00		
Sun	10 00	22 30			

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State the name and details of the individual whom you wish to specify on the licence as the designated premises supervisor (please see declaration about the entitlement to work in the checklist at the end of the form)

Name Thomas Mountain

Address

[REDACTED]

Postcode

[REDACTED]

Personal licence number (if known)

[REDACTED]

Issuing licensing authority (if known)

Tower Hamlets

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9)

N/A

L

Hours premises are open to the public Standard days and timings (please read guidance note 7)			State any seasonal variations (please read guidance note 5)
Day	Start	Finish	
Mon	10 00	00 30	<p>Non standard timings Where you intend to open the premises to be open to the public at different times from those listed in the column on the left please list (please read guidance note 6)</p> <p>We would like to have the to open to the public up to 01 30 during the following dates 24th December 26th December 31st December</p> <p>We would like to have the ability to be open to the public to 01 30 on all bank holidays with the exception of bank holiday Sundays when we would like to extend to 00 30</p>
Tue	10 00	00 30	
Wed	10 00	00 30	
Thur	10 00	00 30	
Fri	10 00	00 30	
Sat	10 00	00 30	
Sun	10 00	23 00	

M

Describe the steps you intend to take to promote the four licensing objectives

a) General – all four licensing objectives (b, c, d, e) (please read guidance note 10)

- All Management training will encompass all areas of the licensing objectives
- All staff will be trained in alcohol awareness and the licensing objectives as well as restrictions imposed by the licence
- External audits and mystery shoppers will be used to ensure all licensing objectives are being met

b) The prevention of crime and disorder

- A suitable Closed-Circuit Television (CCTV) system will be operational at the premises at all times when licensable activities are being carried out and at any other times where members of the public are present on the premises
- The CCTV system will cover the main entrance/s and exit/s and designated emergency egress routes from the premises
- The CCTV system will cover all external areas of the premises occupied by the public, i.e. queuing areas, beer gardens, smoking areas and car parks
- The location of CCTV cameras are identified on the site plan of the premises. No amendments to the locations of the cameras will be made without prior consultation with West Yorkshire Police and the Licensing Authority
- The CCTV system will be of a satisfactory resolution quality which will enable the identification of persons and activities, and other fine details such as vehicle registration number plates
- The CCTV system will contain the correct time and date stamp information
- The CCTV system will have sufficient storage retention capacity for a minimum of 31 days continuous footage which will be of good quality
- The CCTV footage will be controlled and kept in a secure environment to prevent tampering or unauthorised viewing. A record will be kept of who has accessed the system, the reason why and when
- A designated member / members of staff at the premises will be authorised to access the CCTV footage and be conversant with operating the CCTV system. At the request of an authorized officer of the Licensing Authority or a Responsible Authority (under the Licensing Act 2003) any CCTV footage, as requested, will be downloaded immediately or secured to prevent an overwriting. The CCTV footage material will be supplied, on request, to an authorised officer of the Licensing Authority or a Responsible Authority
- The CCTV system will be capable of securing relevant pictures for review or export at a later date
- The CCTV system will be adequately maintained and be capable of transporting recorded material onto a removable media
- The CCTV system replay software must allow an authorised officer of the Licensing Authority or Responsible Authority to search the picture footage effectively and see all the information contained in the picture footage
- It must be possible to replay exported files immediately e.g. no re-indexing of files or verification checks
- A Supervisor's Register will be maintained at the licensed premises, showing the names, addresses and up-to-date contact details for the DPS and all personal licence holders
- The Supervisors Register will state the name of the person who is in overall charge of the premises at each time that licensed activities are carried out, and this information will be retained for a period of twelve months and produced for inspection on request to an authorized officer
- The Premises Licence Holder (PLH) Designated Premises Supervisor (DPS) will ensure that a '14 Daily Record Register' is maintained on the premises by the door staff
- The Daily Record Register will contain consecutively numbered pages, the full name and registration number of each person on duty, the employer of that person and the date and time

he/she commenced duty and finished duty (verified by the individual's signature)

- The Daily Record Register will be retained on the premises for a period of twelve months from the date of the last entry
- Security staff/designated supervisors will be familiar with the premises policy concerning the admission, exclusion and safeguarding of customers whilst in the premises
- The PLH/DPS will ensure that an Incident Report Register is maintained on the premises to record incidents such as anti social behaviour, admissions refusals and ejections from the premises
- The Incident Report Register will contain consecutively numbered pages, the date time and location of the incident, details of the nature of the incident, the names and registration numbers of any door staff involved or to whom the incident was reported, the names and personal licence numbers (if any) of any other staff involved or to whom the incident was reported, the names and numbers of any police officers attending, the police incident and / or crime number, names and addresses of any witnesses and confirmation of whether there is CCTV footage of the incident
- The Incident Report Register will be produced for inspection immediately on the request of an authorised officer
- A policy for searching patrons at the entrance to premises will be adopted and prominently displayed on the premises
- The PLH/DPS will inform West Yorkshire Police as soon as practicably of any search resulting in a seizure of drugs or offensive weapons
- A suitable purpose-made receptacle for the safe retention of illegal substances will be provided and arrangements made for the safe disposal of its contents as agreed with West Yorkshire Police or British Transport Police
- Notices will be prominently displayed at the entrances of the premises which state
 - A search will be conducted as a condition of entry to premises,
 - Incidents of crime and disorder will be reported to the police and a full recorded entry will be made in the incident report register
 - Entry to the premises will be refused to any person who appears to be drunk, acting in a threatening manner or is violent, or appears to be under the influence of drugs
 - Entry will be refused to any person who has been convicted of an offence of drunkenness, violent or threatening behaviour or the use or distribution of illegal substances
- The PLH/DPS staff will ask for proof of age from any person appearing to be under the age of 21 who attempts to purchase alcohol at the premises
- The PLH/DPS staff will ask for acceptable evidence (as agreed by WYP / WYTSS) from any person appearing to be under the age of 21 who attempts to purchase alcohol at the premises
- Glass and Bottles Drinks, open bottles and glasses will not be taken from the premises at any time Empty bottles and glasses will be collected regularly and promptly Glass and other sharp objects will be stored and disposed of safely using suitable receptacles Receptacles will be secured and not accessible to the customers
- The PLH/DPS will prominently display notices which inform customers that open bottles or glasses may not be taken off the premises
- The PLH/DPS will belong to a recognised trade body or Pub Watch Scheme where one exists, whose aims include the promotion of the licensing objectives

c) Public safety

- Before opening to the public, checks will be undertaken to ensure all access to the premises area clear for emergency vehicles Regular checks will be undertaken when the premises is open
- Written records of all accidents and safety incidents involving members of the public will be kept These will be made available at the request of an authorised officer
- During opening hours the cellar door must be kept locked or adequately supervised to prevent unauthorised access by the public
- A suitably trained and competent person must ensure regular safety checks of the premises including decorative and functional fixtures, floor surfaces and equipment (including electrical appliances) to which the public may come into contact are undertaken Records of these safety checks must be kept and made available for inspection by an authorised officer

- Empty bottles and glasses will be collected regularly paying particular attention to balcony areas and raised levels
- Electrical installations will be inspected on a periodic basis (at least every 3 years or at a frequency specified in writing) by a suitably qualified and competent person. Inspection records/certificates will be kept and made available at the request of an authorised officer. If used, any temporary electrical wiring and distributions will also be inspected. Inspection records/certificates will be kept. These will be made available at the request of an authorized officer
- One of the following protective measures shall be used for all socket-outlets which may be used for the connection for lighting, video or sound amplification equipment and display models. Each socket-outlet circuit will be protected by a residual current device having a rated residual operating current not exceeding 30mA, or Each individual socket-outlet will be protected by an integral residual current device having a rated residual operating current not exceeding 30mA
- The current operation of all residual current devices will be checked regularly by pressing the test button. If the device does not switch off the supply, an electrical contractor should be consulted. At the same time action should be taken to prohibit the use of socket outlets associated with a faulty residual current device
- Regular safety checks of guardings to stairs,

d) The prevention of public nuisance

- Licensable activities will be conducted and the facilities for licensed activities will be designed and operated so as to prevent the transmission of audible noise or perceptible vibration through the fabric of the building or structure to adjoining properties
- There will be no external loudspeakers
- Noise from a licensable activity at the premises will be inaudible at the nearest noise sensitive premises
- Bottles will not be placed in any external receptacle after 23 00 hours and 07 00 hours to minimise noise disturbance to neighbouring properties
- The activities of persons using the external areas will be monitored after 23 00hrs and they will be reminded to have regard to the needs of local residents and to refrain from shouting and anti social behaviour etc when necessary
- The PLH/DPS will adopt a 'cooling down' period where music volume is reduced towards the closing time of the premises
- The PLH/DPS will ensure that litter arising from people using the premises is cleared away regularly and that promotional materials such as flyers do not create litter
- Clear and legible notices will be displayed at exits, car parks and other circulatory areas requesting patrons to leave the premises quietly having regard to the needs of local residents, in particular emphasising the need to refrain from shouting, slamming car doors, sounding horns and loud use of vehicle stereos and anti-social behaviour
- The premises supervisor and any door supervisors will monitor the activity of persons leaving the premises and remind them of their public responsibilities where necessary
- A facility will be provided for customers to order Hackney taxis/private hire vehicles. Telephone numbers for taxi firms/private hire companies will be displayed in a prominent position on the premises

e) The protection of children from harm

- People under the age of 18 years of age will not be permitted on the premises after 21 00

Checklist

Please tick to indicate agreement

- I have made or enclosed payment of the fee
- I have enclosed the plan of the premises
- I have sent copies of this application and the plan to responsible authorities and others where

applicable

- I have enclosed the consent form completed by the individual I wish to be designated premises supervisor if applicable
- I understand that I must now advertise my application
- I understand that if I do not comply with the above requirements my application will be rejected

[Applicable to all individual applicants including those in partnership which is not a limited liability partnership but not companies or limited liability partnerships]

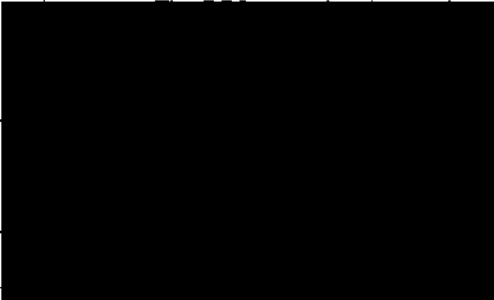
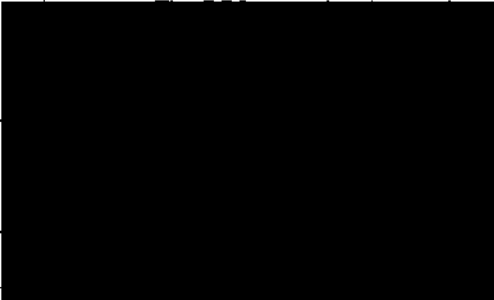
- I have included documents demonstrating my entitlement to work in the United Kingdom or my share code issued by the Home Office online right to work checking service (please read note 15)

IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION ASYLUM AND NATIONALITY ACT 2006 AND PURUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED

Part 4 – Signatures (please read guidance note 11)

Signature of applicant or applicant's solicitor or other duly authorised agent (See guidance note 12) If signing on behalf of the applicant please state in what capacity

Declaration	[Applicable to individual applicants only including those in a partnership which is not a limited liability partnership] <ul style="list-style-type: none">• I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15)
Signature	
Date	
Capacity	Operations Director

For joint applications signature of 2nd applicant or 2nd applicant's solicitor or other authorised agent (please read guidance note 13) If signing on behalf of the applicant please state in what capacity

Signature	
Date	
Capacity	

Contact Name (where not previously given) and address for correspondence associated with this application (please read guidance note 14)

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Post town	Post code
Telephone number (if any)	
If you would prefer us to correspond with you by e-mail, your e-mail address (optional)	

Notes for Guidance

- 1 Describe the premises for example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies you must include a description of where the place will be and its proximity to the premises.
- 2 In terms of specific regulated entertainments please note that
 - Plays no licence is required for performances between 08 00 and 23 00 on any day, provided that the audience does not exceed 500
 - Films no licence is required for not-for-profit film exhibition held in community premises between 08 00 and 23 00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises and (b) ensures that each such screening abides by age classification ratings
 - Indoor sporting events no licence is required for performances between 08 00 and 23 00 on any day, provided that the audience does not exceed 1000
 - Boxing or Wrestling Entertainment no licence is required for a contest exhibition or display of Greco-Roman wrestling or freestyle wrestling between 08 00 and 23 00 on any day provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event
 - Live music no licence permission is required for
 - a performance of unamplified live music between 08 00 and 23 00 on any day, on any premises
 - a performance of amplified live music between 08 00 and 23 00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500
 - a performance of amplified live music between 08 00 and 23 00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500
 - a performance of amplified live music between 08 00 and 23 00 on any day, in a church hall village hall community hall or other similar community premises that is not licensed by a premises licence to sell alcohol provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises
 - a performance of amplified live music between 08 00 and 23 00 on any day at the non-residential premises of (i) a local authority or (ii) a school or (iii) a hospital provided that (a) the audience does not exceed 500 and (b) the organiser gets consent for the performance on the relevant premises from (i) the local authority concerned or (ii) the school or (iii) the health care provider for the hospital